



Board Meeting Minutes
Thursday, March 8th, 2012 4:00 P.M.
John Adams Academy campus
One Sierragate Plaza, Roseville, CA 95678

Slogan

Developing Servant Leaders....Restoring America's Heritage

I. PRELIMINARY

- A. Call to Order 4:05 p.m.
- B. Pledge
- C. Roll Call

	Present	Absent
Dean Forman	<u> x </u>	_____
Cindi Sherrod	<u> x </u>	_____
Norman Gonzales	<u> x </u>	_____
Paul Savage	<u> x </u>	_____
Bryan Favero	<u> x </u>	_____

II. Approval of Previous Minutes – February 9th, 2012 minutes

Favero motion to approve minutes. Gonzales second. Unanimous approval.

III. Thought of the Day - Savage

IV. PUBLIC COMMENT

This is the time in which anyone in the audience may address the Board for three (3) minutes on any item that is not on the agenda. (The Board has the discretion to restrict public comments to those matters it deems relevant to its subject matter jurisdiction. Govt. Code Sect. 54954.3)

Eric Ciminski is grateful for the strides up to this point. Suggestion to post the agenda and minutes online for more transparency and parent access. Forman mentioned that the agenda is posted on the JAA website homepage.

Lindsay Crens shares concern for assessments for next year, wanting like-leveled students in the same class. She would like to see a reading program in kindergarten. There is a need for curriculum in learning sight words, etc. Concern over small children traveling to bathrooms during recess without adult supervision. Brought up a previous idea to improve safety – another stairway on the other side of building C. Shared a math curriculum based on California history/issues. Shared a letter of gratitude from Lilliput adoption services for our

diaper donations at the beginning of the year. Forman shared that research/planning has and will be done on a second stairway. The cost is estimated at \$15,000.

Angie Gardner shared that Mr. Turner volunteered to teach a Friday mentoring class. An older student tutors in Ms. London's third grade class during her lunch time. Ms. Brown's class had 9th grade reading/editing buddies.

Malia Berner has 4 students attending (next year, five). She reports a positive experience so far. There have been some difficult points with upper students and amount of work, etc. Renewed her concern over lack of college prep/life skills/organizational skills class. The students are expected to have these skills, but are not being actively taught them (ie. Binder checks). Lack of sports is disappointing but does not balance out the good things. There is a concern over a class where the students feel like they are treated without respect by the teacher. Forman suggested the Mentoring class "7 Habits of Highly Effective Teens". It is a perfect fit for learning life-skills. Sherrod and Favero shared some athletic opportunities available – basketball and participation at Del Oro.

Wayne Robison shared concern over excessive amount of homework and the experience of student having four tests in one day. Forman shared the correct pathway of contacting teacher directly and first. If further communication is needed, the Board has an open-door policy.

V. Announcements- Information Only Section

- A. Updates: Staff evaluations, Yearbook, \$100 donations/LBEF, Exit interview data, Form 700, PLC, 4th/7th STAR Writing Assessment, Performing Arts, AERIES/attendance, Town Hall meeting next steps, Volunteer Hours, Playground Ribbon Cutting 3/15 4:00 p.m., Phantom Fireworks, Staffing for 2012-2013 and posting on EdJoin

Principal and Vice Principal are conducting formal teacher observations, including pre-and post-interviews. Yearbooks are on sale for \$30. We will begin preparation on the yearbook earlier next year. It was reported that approximately 150 students out of 600+ have paid the \$100/donation. Loomis BEF posts financial goals/products to show need for donations. Favero suggests reporting what funds were used for and what the needs still are. Different reasons for students leaving JAA (45 since beginning of year) including discipline, moving, or choosing another educational model. JAA is a public entity. The Board submits Form 700 for transparency. Professional Learning Communities (PLC) are happening weekly, currently generating Power Standards and tracing the standard through all the grades. Entrance and exit exams will be created by the end of the year. This will help with making sure students are appropriately placed. PLC Agendas and documents are produced that will help show collaboration for our upcoming WASC accreditation. This last week the 4th/7th STAR Writing Assessment occurred with success. We will turn in the reporting soon. Ms. Jensen has set up a radio station and the students are doing cross-curricular programs on that. Woodcreek HS's improve team has/will come for competitions. There is also a schooltube.com channel for the videos they prepare. Some positions for hiring next year are posted on EdJoin. Others will be added soon. AERIES Parent Portal is set up and access information went home to parents. Town Hall follow ups include "This Week at JAA" emails.

Volunteer Hours – significant decrease in volunteers needed for lunch duty. We will start calling families that have completed no volunteer hours. Wendi Brabon is looking at an online volunteer hour tracking program to see if it is the right fit for us. The KINGS Ribbon Cutting is Thursday, March 15th at 4:00 p.m. Kevin Nagle, KINGS, and press will be there. Phantom Fireworks is not a possibility. We did not get a place in the lottery. Teaching openings for next year that are posted include 3rd grade teacher, 6th/7th Math/Science teacher, HS Spanish and HS Math.

B. Site Council Update

Forman asked that Site Council get more involved with lunch/recess duty. Some ideas were already presented (by Site Council members) to the administration and will be discussed with teachers. Ms. Lamboy gave an update on SPARKS: all teachers have copies of the curriculum, equipment is being organized. Teachers are already starting to use it. Ms. Boerman reports that she and Ms. Holster are holding a PE play/mile run every Friday. There are also two mentoring classes geared around physical activity.

C. Enrollment Update (including update on Lottery, returning students)

Lottery was held. Families are being notified. Forman reports parent concerns over class size. We did let a few classes exceed 30 only in circumstances where there was a sibling involved or other remarkable reason. In the future the class size will be 30.

D. Facility Update – Room 6 sound

We need a solution for allowing classrooms surrounding Room 6 to have appropriate levels of noise. Room 6 was, at first, designated for music. Noise is a problem. Solutions will be looked at for next year. Next year there will only be two empty rooms.

E. Schedule Monday lunches with upper grade students and Board:

3/12 Forman, 3/19 Favero, 3/26 Sherrod, 4/2 Gonzales

F. Summer School idea

The board is interested in looking at a Summer School with a service-learning component, and a research component. Or summer enrichment for small periods of time. Request for a survey monkey out in the next month to gauge interest. It would be for a cost. We have a retiring Dean of American River College that is interested in helping.

G. Board Committee Updates:

Finance/Budget (Forman, Gonzales)

Action agenda items later in the meeting speak to these issues. We continue to conduct Benevon tours and are looking at some bank funding to cover the lack of deferred State funds. The Board will be looking at ways the Fundraising Account will pay back the General Fund for the initial uniform costs (just under \$20,000), including liquidating our existing supply of uniforms.

Fundraising Committee (Sherrod)

Approximately \$3000 was raised at the Bunco event. March Madness is in March. It will be a fabulously fun family event. Beyond the Quill tours are every other week. Continued encouragement for invitations to these tours to be extended to people who would love to be involved and support JAA. The tours are amazing illustrations of what we do that is remarkable at JAA. The community will come to our aid if they know the quality and character of JAA.

Administrative/Personnel (Savage, Sherrod)

Working on administrative personnel and job descriptions, trying to figure out the most efficient way of using the staff and defining tasks.

Marketing/Communication (Favero, Gonzales)

Three different types of communication: Weekly “link”ed constant contact, Bi-weekly constant contact for visual effect and more information in the body. Newsletter will be organized. Favero submitted an announcement template for all to use when they need. DropBox is very user-friendly tool that might be used for drafting/co-editing newsletter. Next steps: cleaning up the website, etc.

Site Council (Sherrod)

(see above)

Academic/Curriculum/Accreditation (Favero, Forman)

Sandie Noel (in attendance) has been assisting with our PLCs and curriculum. She is a powerful resource.

VI. ACTION AGENDA

A. Jay Stewart – Second Interim Financial Report (Rose, Stewart)

Mr. Stewart presented a Power Point of the 2nd Interim report highlights. This is a state-required report (mostly acts as a balance sheet). All reserve requirements are met for this year. Our cash deficit must be resolved by 6/30/12. In the last week, we received a grant for \$150,000. County agreed to help with in-lieu property tax. Waiver for deferral in June. Assuming that taxes will fail – JAA will lose \$370 per ADA, ongoing. Multi-year projections will still need a lot of work; these numbers are needed to satisfy the report (PCOE). We have work to do on budget numbers for 2012-2013. PCOE will give a positive recommendation. For a first year charter, budget-wise, JAA looks very healthy. We’ve done a good job balancing expenditures to revenue.

Favero motion to approve 2011-2012 Second Interim Financial Report. Sherrod second. Unanimously approved.

B. CPA Audit Proposal (Rose, Gilbert)

Sara Ellis from Gilbert CPA presented a proposal for audit services. They also like to partner and help with consultation. She brought an example of an audit report and reviewed what would be needed. They come in two phases: spring (April/May – 3 or 4 days), then again in Fall (August-November – 5 days). Another audit proposal will be presented next month. September is when our audit is due.

C. Cash Flow and Year-end Deferrals (Rose, Brophy)

These include slightly different numbers because deferrals are included and numbers continue to change. We need to continue looking for hard-money lenders. Sherrod motion to approve the waiver (California Charter School \$250,000 loan). Favero second. Unanimous approval.

D. Fundraiser Policy (Rose/Hydrick)

Pg 5 item 10 clarify “onsite carwash” because it is stipulated in our lease. Under “delegation of responsibilities” (pg 5), question about oversight. Favero motion that we approve current Fundraiser Policy with the change “onsite carwash” (pg.5 #10). Savage second. Unanimous approval.

E. Board member key/access to campus and IDs (Rose)

Board has keys to main doors. Photo IDs from Excel are not an option. Alarm fobs will be ordered.

VIII. CLOSED SESSION

Visitors: Carla Boerman (15 minutes), Rosemarie Groth (15 minutes), Co-founder Linda Forman (entire closed session)

Public Employment: Speech and Language Therapy Assistant

Employee Contracts and Compensation

Hiring for 2012-2013

Public Employee Performance Evaluation: Principal

IX. Public Report of Action Taken on Closed Session Items, Including the Vote of Every Member

Sherrod motion that we extend merit pay (up to 5% in March and up to 6% in June) based on the results of the evaluations and surveys. Gonzales second. Savage aye, Sherrod aye, Forman aye, Favero aye, Gonzales aye.

Savage motion to hire the Speech and Language Therapy Assistant. Favero second. Savage aye, Sherrod aye, Forman aye, Favero aye, Gonzales aye.

The Board unanimously accepted Principal Rose's resignation. Savage aye, Sherrod aye, Forman aye, Favero aye, Gonzales aye.

VII. **NEXT MEETING** - *Thursday, April 12th, 2012 4:00 p.m.*

VIII. **ADJOURNMENT** – Time 10:10 p.m.

Vision

The John Adams Academies are restoring America's heritage by developing servant-leaders who are keepers and defenders of the principles of freedom for which our Founding Fathers pledged their lives, fortunes, and sacred honor.

Values

John Adams Academy is preparing future leaders and statesmen through principle-based education. Our core values include:

*Appreciation of our national heritage
Public and private virtue
Emphasis on mentors and classics
Student-empowered learning
Fostering creativity and entrepreneurial spirit
High standards of academic excellence
Modeling what we teach
Abundance mentality
Maintaining a culture of greatness*