



Board Meeting Minutes
 Thursday, January 12th, 2012 4:00 P.M.
 John Adams Academy campus
 One Sierragate Plaza, Roseville, CA 95678

Slogan

Developing Servant Leaders....Restoring America's Heritage

I. PRELIMINARY

- A. Call to Order 4:05
- B. Pledge
- C. Roll Call

	Present	Absent
Dean Forman	<u> X </u>	<u> </u>
Cindi Sherrod	<u> X </u>	<u> </u>
Norman Gonzales	<u> X </u>	<u> </u>
Paul Savage	<u> X </u>	<u> </u>
Bryan Favero	<u> X </u>	<u> </u>

II. Approval of Previous Minutes – December 8, 2012 minutes

Sherrod motion to approve. Favero second. Unanimously approved.

III. Thought of the Day – Sherrod

IV. PUBLIC COMMENT

This is the time in which anyone in the audience may address the Board for three (3) minutes on any item that is not on the agenda. (The Board has the discretion to restrict public comments to those matters it deems relevant to its subject matter jurisdiction. Govt. Code Sect. 54954.3)

Eric Lawrence wondered about the public posting of board minutes. Also questioned if there is a table set aside for bad behavior in the lunchroom. Concern if that is true. Wondering about status and use of computer lab. His child has not had an opportunity to use it yet. Also expressed concern at the 4:00 board meeting time. Difficult for working parents to attend. Perhaps another time or another meeting could be called. Final concern on the selection of Saxon math.

Jane Dildine – 3 students attending JAA. What is in place as far as college counseling (scholarships, etc.)? She is happy to facilitate, but would like to make sure it is happening.

Trish Nielsen – 2 students attending JAA. Concerned with Saxon math, especially in upper grades. There seems to be difficulty in figuring out current level for a student and how to proceed from there.

Angie Gardner – an upper grade student started this week. The report is that two teachers didn't know she was starting/there. JAA lost that student. Concern over

the fact that scrip isn't implemented. Received the message that scrip was “not worth it”. Gave information/proof of the profit that a current school has earned this year with the scrip program. There is a parent that will do it. Concerned because a part-time librarian is not fitting JAA's full-day needs.

Diana Lenzinger – 4 children attending JAA. Would like to see the arts program on the agenda. Arts were discussed, in the forming of JAA, as a very strong, very unique offering, different than what is offered in the public schools. It seems to her to be much more drama-, music-based. There is a lack of visual art/art foundation being taught.

V. Announcements- Information Only Section

- A. Updates: AERIES (files, accuracy), ID cards, end-of-semester volunteering status, Computer Lab #2 software, Upper grade remedial/enrichment changes, Living Book Fair/Scholastic Book Fair, online Facilities scheduling, clerical Outlook calendar, Evaluation Committee, Site Council, Playground
AERIES – just turned in second state report. 95% attendance rate. For every percentage gain, the school earns approximately \$30,000. T-line almost in. Computer Lab #2 (Mac lab) has parental controls/filter on each computer. It is open and teachers are using it. Sacramento Kings are giving a second PC lab to JAA. Remedial/Enrichment has been changed by adding two more blocks. This will lead to more opportunities for Enrichment. Teachers can schedule campus rooms on their own now. Outlook calendar in the office is set up. Evaluation Committee met in December. Peer Evaluations are being held next week. Formal admin evaluations will be held in February. Site Council will have a standing informational item on all future board agendas. They will have a representative here. Construction on playground has begun.
- B. Enrollment Update
Current is 601. Exit interviews are being held to receive feedback on retention. We need to be sure that a new student is transitioned successfully. If there isn't one in existence, there should be a formal procedure for this.
- C. Facility Update
Playground and computer lab. The punch list is almost completed. They need to work on nights and weekends. We will get current punch list for next meeting.
- D. Constant Contact approval
Have an English teacher look at grammar on communication. Three board member responses are needed.
- E. Schedule Monday lunches with upper grade students and Board 1/30, 2/6
1/30 – Bryan Favero, 2/6 – Norman Gonzales
- F. Fundraiser Committee Update (Sherrod)
*Planning two events – BUNCO night for ladies 2/24, March Madness night for families (children over 8) – 3/24
Benevon tours ongoing with “Beyond the Quill” final event. Request for audience to invite guests to the Benevon tours. They may contact Richanne Roope or Cindi Sherrod to sign up for a Benevon tour. These are not the tours for prospective families – those are Tuesdays at 2:00. Cindi will write up an announcement regarding Benevon tours to go out to the JAA community. Dean Forman reminded that Memorial funds are also a good opportunity to give to JAA. We need to add this to people's awareness.*

VI. ACTION AGENDA

- A. Review Town Hall meetings (Savage)
Some main “vote receivers” on Elementary night: Dynamic, caring teachers. Better curriculum mapping with state standards. More well-rounded school experience (art, PE, etc.). Revamping Friday schedule (shorten M-Th, lengthen F). Communication (better, more centralized).

Some main "vote receivers" on Secondary night: Two VPs (one lower, one upper grade). Curriculum (more PE). Math improvement. Shorter school days. Earlier start date. Communication.

Principal Rose took the Town Hall results to the teachers. Possible ideas of Back-to-School Night pamphlet that makes clear how the teacher will meet each of the standards. Dean Forman pointed out that teachers have been planning around the standards since before the school year began. They are also posted on the teacher websites. Teachers were concerned that there is already not enough time in the day to hit academic standards. It will be even more difficult if you add in more music, PE, etc. Professional development on sensory, kinetic breaks a possibility. Upper teachers like the block schedule (will lead to more well-rounded electives). Bryan Favero reminded that making different visions come together is the active work of balance (abundance mentality), not the view of taking things away. Teachers liked short Fridays for the collaboration time. Upper grade teachers were okay with a shorter school day. Cindi Sherrod reminded us that we designed minimum days to be consistent on Fridays, instead of randomly placed throughout year to allow for staff consultation. Lower grades are losing instructional time throughout day to more difficult transitions (recess, lunch). Perhaps another stairway on far side of building C is needed. The teachers want awnings on the stairways. Teachers were okay with 185 teaching days (we had 175 this year).

The administration will determine which body is in charge of each point of concern/desire that came from the Town Hall meetings. A staff member is making a spreadsheet of how each attendee volunteered that night. Next steps (toward action on these items) were shared.

B. 2012-2013 School Year Calendar (Rose)

Principal Rose presented that the longest reasonable school year (8/20-6/13) would be 185 teaching days + 5 teacher work day calendar. This would include a full week at Thanksgiving, two at Winter break, and a full week in the Spring. The semester would end before Winter Break. Dean Forman wants to make sure we are looking at the best academic outcome, joined with quality family time. Results are what should be most important.

Savage motion to start school on 8/20/12, with last day 5/31/13. Gonzales second. Unanimously approved. This will be communicated in Constant Contact, website and Alert Now call home.

C. Master Schedule (2012-2013) (Rose)

7-period option was presented. It is like current year but expanded to 11th grade. Pre-calculus class will have to run simultaneously with Geometry. A/B Block schedule option presented. It requires an additional 2 teachers/cost. But allows for more well-rounded class options. 660 students projected for next year. Different lengths of days were proposed.

Savage motion to adopt the A/B Block schedule (4-95 min blocks per day) for the 2012-2013 year. Gonzales second. Unanimously approved.

D. Site Council Proposed Activities Budget – part II (Rose)

Budgets for Ice Cream Social (\$1200) and Read-A-Thon (\$800) submitted by Site Council. Decision tabled to next meeting.

E. Employee Handbook (Rose)

Next meeting will include other changes to handbook (description of category of job title, accrual rates, etc.). Gonzales motion to adopt changes to Personal Necessity Days for certificated employees and Catastrophic Leave as proposed. Favero second. Unanimously approved.

F. Web Filter purchase (Rose)

Favero motion to sustain the purchase of the web filter. Sherrod second. Unanimously approved.

G. Math Curriculum (3rd-5th grades, 1st-2nd grades) (Rose)

Communication about the choice of Saxon math needs to go out to families. Express to teachers that we want consistency throughout and that we want a strong academic product for the students. Savage motion to reimburse for the Saxon purchase of 3rd - 5th grade curriculum. Favero second. Unanimously approved. For 1st - 2nd grades, Forman motion to pay the remainder of the curriculum cost if the teacher uses \$250 of their classroom funds (Note: if they have already spent it, the \$250 will be waived) on purchasing Saxon math curriculum or another grade-level agreed upon curriculum (that they will give good horizontal and vertical math consistency and the best math academic outcome). Savage second. Unanimously approved. First and second grade teachers will be asked to recommend an ongoing math curriculum for next school year as soon as possible.

H. Principal's ability to purchase - \$1000 limit or within approved budget (Rose)

Sherrod motion the Principal has the authority to spend up to \$1000 on any purchase. A purchase exceeding \$1000 (that falls within the approved budget) needs approval by the Finance Committee. A purchase exceeding \$1000 (that falls outside the approved budget) needs Board approval. Favero second. Unanimously approved.

I. Fieldtrip driver's Property Damage Insurance limit (Rose)
Sherrod motion to establish a \$50,000 property damage limit for parents driving on field trips. Favero second. Unanimously approved.

J. Signage proposals (Gonzales)
Informational update only on monument and directory signage.

K. Surewest Directory (Favero)
Favero motion to approve \$150/mo for 6 months to Surewest for internet marketing (\$900 total) contingent on if the funds are in the marketing budget or can be reallocated. Gonzales second. Unanimously approve.

L. Board Committee Assignments (Forman)
*Forman motion to form the following standing committees and members:
Finance/Budget Committee - already existing (Forman, Gonzales)
Fundraising Committee – already existing (Sherrod)
Administrative/Personnel (Savage, Sherrod)
Marketing/Communication (Favero, Gonzales)
Site Council (Sherrod)
Academic/Curriculum/Accreditation (Favero, Forman).*

Favero second. Unanimously approval. The idea was shared of Parental Action Committees (PACs) in each of these areas.

M. Fundraiser Policy (Rose/Hydrick)
Tabled to next meeting.

N. Purchase of QuickBooks (Rose)
Gonzales to purchase the proposed non-profit QuickBooks. Favero second. Unanimously approved.

VIII. CLOSED SESSION

- A. Dismissal of employee
- B. Hire of Business Manager, Yard Duty Supervisor
- C. Potential hire positions for next school year
- D. Special Education case update

IX. Public Report of Action Taken on Closed Session Items, Including the Vote of Every Member

Sherrod motion to approve hire of Business Manager and Yard Duty Supervisor. Favero second. Ayes: Savage, Sherrod, Forman, Favero, Gonzales. Nays: (none)

Savage motion to create a 0.5 time Vice Principal position for Upper Grades for 2012- 2013 school year. Sherrod second. Ayes: Savage, Sherrod, Forman, Favero, Gonzales. Nays: (none)

VII. **NEXT MEETING** - Thursday, February 9th, 2012 4:00 p.m.

VIII. **ADJOURNMENT** – Time 10:05 p.m.
Gonzales motion to adjourn. Sherrod second. Unanimously approved.

Vision

The John Adams Academies are restoring America's heritage by developing servant-leaders who are keepers and defenders of the principles of freedom for which our Founding Fathers pledged their lives, fortunes, and sacred honor.

Values

John Adams Academy is preparing future leaders and statesmen through principle-based education. Our core values include:

Appreciation of our national heritage

Public and private virtue

Emphasis on mentors and classics

Student-empowered learning

Fostering creativity and entrepreneurial spirit

High standards of academic excellence

Modeling what we teach

Abundance mentality

Maintaining a culture of greatness